

OFFICE OF THE  
BOARD OF ADMINISTRATOR OF  
OLD MALDA MUNICIPALITY  
P.O. OLD MALDA, DIST. MALDA

Memo no.- 712/NleQ/OMM/2022-23

Dated:- 11.07.2022

NOTICE INVITING e-TENDER NO.:-23 of CHAIRMAN/OMM 2022-23  
DETAILED NOTICE INVITING e-TENDER

e-quotation are invited as specified by the Chairman, OldMalda Municipality for the Consultancy works from the eligible tenderer as per particulars given below on behalf of Board of Administrator of Old Malda Municipality, P.O- Old Malda, Dist- Malda.

Applicants willing to take part in the process of e-Quotation will have to be enrolled & registered with the Government e-Procurement system; through logging on to <https://wbtenders.gov.in> using the option — Click here to Enroll. Possession of a Valid Digital Signature Certificate (DSC) in the form of smart card/e-token in the Company's name is a prerequisite for registration and participating in the bid submission activities through this web site. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site.

The process of deposit of Earnest Money through offline instruments like bank Draft, pay Order etc. stopped for e-tender procurement as per G.O. Finance Department vide Memo No. **3975-F(Y) Dt. 28.07.2016** Necessary Earnest Money, mentioned in below Table will be deposited by the bidder electronically through his net banking enabled bank account, maintained at any bank or offline through any bank by generation NEFT/RTGS challan from the e-Tendering portal. Intending bidder will get the beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per Beneficiary Name & Account No., Amount, Beneficiary Bank Name (ICICI Bank) & IFSC Code and e-Procurement Reference Number.

The FINANCIAL OFFER of the prospective bidder will be considered only if the TECHNICAL DOCUMENT (both Statutory and Non-statutory) of the bidder found qualified by the Tender Committee, Old Malda Municipality. The decision of the Committee will be final and absolute in this respect. The both list of Responsive and Non-responsive Bidders will be displayed in the website.

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.

1.	Name of work	CONDUCTING TOPOGRAPHICAL SURVEY, RENDERING CONSULTANCY SERVICES PREPARATION OF DPR FOR ENHANCEMENT OF THE CAPACITY OF EXISTING TREATMENT PLANT FROM 10.17 MLD TO 22.49 MLD AT LOLABAG INCLUDING 1123 CUM CAPACITY CWR ALONG WITH CLEAR WATER PUMPING STATION AND 370 CUM CAPACITY BACKWASH RESERVOIR, PROPOSED TREATMENT PLANT (RAPID SAND FILTER) CAPACITY 12.32 MLD. (EXCLUDING 25% OVERLOADING) 01 NO CLARIFLOCCULATOR, 2 NOS TUBE SETTLER UNIT, 1 NO RAPID MIX UNIT, CHLORINATION CHEMBER, 1 NO INTAKE WELL, THE INTAKE STRUCTURE CAPACITY 21.75 MLD (CONSIDERING THE SHORTAGE OF EXISTING INTAKE RAW WATER SUPPLY) ALONG WITH 1.40 KM RAW WATER CONNECTING PIPE LINE. 3 NOS OVERHEAD RESERVOIR (880 CUM, 1630 CUM AND 1330 CUM RESPECTIVELY) ALONG WITH 11.10 KM CLEAR WATER RISING MAIN AND 21.35 KM DISTRIBUTION PIPE LINE TO CONNECTING WITH EXISTING WATER SUPPLY PIPE LINE NETWORK.
	Scope of work	A. Detailed survey of the site with existing features.

		<p>B. Thorough Geo-technical Investigation</p> <p>C. Detailed Architectural Design and Drawing giving priority to the requirements.</p> <p>D. Structural Design and Drawing</p> <p>E. Electrical Design and Drawing.</p> <p>F. Sanitary and Plumbing.</p> <p>G. Estimate as per latest schedule and published addenda and corrigenda.</p> <p>H. Compliance of any objections raised by the Vetting authority at any stage until the DPR is finally vetted.</p>
2.	Completion Period	60 days to prepare the DPR.
3.	Earnest Money	Rs. 10,000/- as Initial EMD. The L1 bidder has to submit remaining amount after Award of Contract so as to make the total value of EMD as 2% of the Quoted Rate.
4.	Cost of Tender	Nil
5.	Eligibility Criteria for Past Experience	<p>Bonafide contractor or reputed consultancy firm having experience for similar nature of works are eligible to participate.</p> <p>The experience of the applicant Consultant/firm/company of having successfully completed similar works during the period last 5 (five) years should be either of the following: -</p> <p>(1) One similar work for Total Project Value of not less than 22.00 Crore.</p> <p style="text-align: center;">or</p> <p>(2) Two similar works for Total Project Value of not less than 16.50 Crore.</p> <p>Note: The Consultant shall submit the list of works of similar works executed during above period.</p>
6.	Required Engineering Establishment Architect/Quantity Surveyor employed with	<p>The Consultant/firm/company should have at least following Nos of Engineers:</p> <p>(1) One M.E./M.Tech in Structure with minimum 2 years' experience.</p> <p>(2) Two B.E./B.Tech (Civil) with minimum 3 years' experience.</p> <p>(3) Two B.E./B.Tech (Electro &amp; Mechanical) with minimum 3 years' experience.</p> <p>(4) One M.Arch with minimum 2 years' experience.</p> <p>(5) One B.Arch with minimum 3 years' experience.</p> <p>(6) One quantity surveyor having adequate experience.</p> <p>Note:-</p> <p>A. Affidavit from the firm/contractor/company for employment of engineers</p> <p>B. Affidavit from the engineer for employment with the bidder.</p>
7.	Documents required for submission	<p>(1) PAN Card Number</p> <p>(2) GSTIN Registration number</p> <p>(3) Valid Tread License.</p> <p>(4) Valid Professional certificate.</p>
8	Submission of	Rate must be submitted on percentage basis which will be considered

	BOQ	over the total vetted amount.
9.	Critical Dates:	
	Date of Publishing of Quotation i.e. the date of uploading of NleQ and tender documents (on line)	12/07/2022 at 15.00 Hrs.
	Document download starting date (on line)	12/07/2022 at 15.30 Hrs.
	Date of starting of BID submission i.e. Technical and Financial BID submissions starting date (on line)	12/07/2022 at 16.00 Hrs.
	Pre Bid Meeting	20/07/2022 at 11:00 Hrs.
	Last date & time for BID submission i.e. Technical and Financial BID submissions closing date (on line)	29/07/2022 at 15.00 Hrs
	Date of opening of technical proposal (on line)	01/08/2022 at 11:00 Hrs.
	Date of opening of financial proposal (on line)	To be notified during uploading of Technical Evaluation Sheet
	Date of uploading of list of Bidders along with the rates through (on line), also if necessary for further negotiation through (offline) for final rate.	Date to be intimated later in due course of time for further negotiation.

Notes:-

- A. All Bidders should have to upload only their self-attested copies of the requisite documents in the web site for submitting their bid.
- B. Uploading of bid by the bidder, does not constitute any guarantee for opening of price bid since opening of "Price Bid" depends of fulfillment of eligibility criteria for the tender which shall be decided by the Accepting Officer after v 23erification of documents submitted by the bidder along with "Technical Bid" to be opened on the time and date as mentioned above.
- C. Price bid shall be opened only to those bidders who qualify eligibility criteria will be informed on e-mail and cost of tender documents submitted shall be returned afterwards.
- D. The bidder who disqualifies for opening of "Price Bid" due to non-fulfillment of eligible criteria, if so desires, may appeal within 07 (seven) days from the date of rejection by the Accepting Officer. The decision of the Tender Committee in this regards shall be final and binding. Thus bidder shall not be entitled for any compensation whatsoever for rejection and not opening of "Financial Bid" submitted by him.
- E. Bidder submits the rate by (%) percentage which will be considered over the Total vetted amount during payment.**

Sd/-  
Chairman  
Old Malda Municipality

FORM –I  
**PRE-QUALIFICATION APPLICATION**

**To**

The Chairman  
Old Malda Municipality  
Malda,

Ref: - Tender for \_\_\_\_\_  
\_\_\_\_\_ (Name of work)

**NleT.No:**

Dear Sir,

Having examined the Statutory, Non statutory and NleT documents, I /we hereby submit all the necessary information and relevant documents for evaluation. The application is made by me / us on behalf of \_\_\_\_\_ In the capacity \_\_\_\_\_duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

(a) Tender Inviting and Accepting Authority/Engineer-in-Charge can amend the scope and value of the contract bid under this project.

(b) Tender Inviting and Accepting Authority/Engineer-in-Charge reserves the right to reject any application without assigning any reason.

**Encl:- e-Filling:-**

1. Statutory Documents
2. Non Statutory Documents

Date: - **Signature of applicant including title**  
and capacity in which application is made.

Memo. No- 712/12/NleT/OMM/2022-23

Dated:- 11.07.2022

Copy forwarded for information to-

- 1) The SDO Sadar Malda,
- 2) I.C Malda P.S, Old Malda, Malda.
- 3) The Superintending Engineer, Central Circle, MEDte, Malda.
- 4) The Executive Engineer, MEDte, Malda Division, Malda.
- 5) The Executive Officer, Old Malda Municipality.
- 6) The Finance Officer, Old Malda Municipality.
- 7) The Head Clerk (a), Old Malda Municipality.
- 8) The Accountant, Old Malda Municipality.
- 9) The SAE, Old Malda Municipality.
- 10) Notice Board Old Malda Municipality
- 11) Municipal Website, omm.org.in
- 12) District website [dio-mld@nic.in](mailto:dio-mld@nic.in) of Malda Administration.  
for wide circulation please.

Sd/-  
Chairperson  
Old Malda Municipality